

**Nantucket School Committee
Meeting Minutes
December 5, 2017**

Present Members: Zona Butler, Tim Lepore, Melissa Bonvini Murphy, & Natalie Gammons

The meeting was called to order by Chair, Melissa Murphy, at 6:00 PM in the Large Group Instruction room at NHS. Mrs. Murphy asked for a slight revision to the Agenda, postponing the Community Budget Presentation to the next meeting on December 19. Tim Lepore made the motion, and Zona Butler seconded, and the motion was approved. Mrs. Murphy welcomed all the attendees to the meeting.

Comments from the Public

Caitlin Waddington, Director of Community School (former Director as of December 8, 2017) wished to publically address the Committee. Mrs. Murphy acknowledging Ms. Waddington's work for the past years with NCS, thanked her for her service to the district and community and informed the public Ms. Waddington is moving off island, having accepted a new position closer to her hometown. Ms. Waddington thanked the School Committee for her years the Director, recounting her growth and appreciation to them, Community School CORE team and the district and community as a whole.

Presentations and discussions of interest to the Committee

Federal Grants – Director of Finance, Martin Anguelov & Superintendent W. Michael Cozort

Mr. Anguelov presented the School Year 2017-2018 Federal Grants numbers in the comparative chart that is presented from year to year. This year the total amount of the grant is \$589,961 compared to last year at \$578,127. Superintendent Cozort offered specifics of each area of the awards, Individual Disability Education Act (IDEA), Integrated Preschool, the SPED Program Improvement, Titles I-IV entitlement grants, and Early Childhood. The overall change is small, with moderate differences in many of the entitlements grants, but there are two noticeable variances to note: The SPED Program Improvement Grant, which we routinely receive was not awarded to our district. This award is typically given to districts that are doing poorly in this area. The other area to mention is the Title IV grant, which was previously designated for the Safe and Drug Free Schools. We have not received this funding for several years, however, this year we were given \$3,405. These funds have been designated for motivational speakers, assemblies and consultants to continue offering a safe and supportive school environment.

Budget Development Fiscal Year 2019 – Director of Finance, Martin Anguelov

The roll forward budget numbers are presented as a preliminary forecast, based on existing personnel and expenses. The purpose of this is to approximate the cost of moving all current staff, programs and services into the next fiscal year. This year (Fiscal Year 2018), the approved operating budget is \$27,486,642, of which payroll represents \$22,307,555 for contractual agreements and salaries and expenses show \$5,179,087. It is important to notice that numbers are slightly increased with the brand new school, Nantucket Intermediate School, now adding to the equation. The anticipation for the Operating Budget for Fiscal Year 2019 is a total projected number of \$28,149,025. The appropriation numbers are being finalized by the Town of Nantucket as it is early in the Budget Development process. The Administrators and the Superintendent are currently discussing the preliminary numbers, outlining their "needs and wants" as they present their school budgets individually in the coming weeks.

Fiscal Year 2019 Technology – Director of Technology, Karen McGonigle

Mrs. McGonigle presented her proposed budget, representing 3% of the overall budget for 2019. Technology is currently for FY2018, showing \$838,877 as a total number with payroll depicting a number of \$467,218, which accounts for 56% percent of the Technology budget. For Fiscal 2019 the roll forward total figure is projected at \$1,015,755 which has technology operating at a slight increase, and it is important to take into account some significant changes that impact the bottom line for Technology.

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Technology is considered an essential service and it requires investment in product and support services to operate consistently. Technology is now integrated into everything and the district network is continually evolving and growing to accommodate the systems, a whole new school (NIS), supporting 1:1 computing in almost all the grades, administrative and educational services, school security, HVAC systems, etc... Therefore, we must upgrade as needed, constantly re-assessing our priorities. We have been previously successful in maintaining this current budget with ERATE opportunities and reallocation of line item funding, This year, Mrs. McGonigle requests a part time staff member to support all the growth and additional hardware funds to cover the cost of the demand of the existing network and district staff needs. Mrs. McGonigle also supplied the Committee with her annual inventory counts of devices: desktops, laptops, iPads, & Chromebooks. There is an upswing in Chromebooks as might be expected, but still used are all the other devices. Desktop inventory is decreasing, yet still in use for many of the administrative offices. Mrs. Murphy asked about the lifespan of Chromebooks, which Mrs. McGonigle responded that four years seems to be the average and after that we cannibalize the old ones for parts to help repair current ones in use.

Fiscal Year 2019 Facilities – Director of Facilities, Diane O’Neil

Mrs. O’Neil presented her proposed budget for Facilities & Grounds, representing 13% of the overall budget for 2019. Facilities is currently budgeted for FY2018, \$3,587,911 as the total number with payroll representing \$1,754,958, which accounts for 49% percent of the overall budget. For Fiscal Year 2019, the proposed budget will be \$3,736,445. Mrs. O’Neil is hoping to increase funding for Supplies at NES and NIS, and Electricity and Propane for NIS. The actual bills are rolling in and, while we feel we did an acceptable job at guestimating our needs for the current budget in our requests of last year, we can now more accurately anticipate costs for the upcoming year. We are running over our original anticipation costs due mostly to mechanicals in NIS. The HVAC system is efficient and is an air displacement system, but runs 365 days per year, 24 hours per day. Cost of fuel is hard to forecast and Mrs. O’Neil reviewed how she works the BID prices to get the best price she can as she tracks and analyzes data every day. Upgrades are needed for the HVAC systems in the other schools and we are chipping away at each building which will provide short term expenses, but with long term savings. Michele Kremer, Administrative Assistant for Facilities, created an analysis for the last five years for comparison, but more data is needed for the new school. Facilities is not asking for more staff at this time, but we may in the future as our campus has expanded, not just with the new school, but the grounds as well. Mrs. Murphy was thankful for the trend data and wanted to make sure the Director knew that the buildings and grounds maintenance and upkeep is noticed and appreciated. Our campus looks terrific!

Fiscal Year 2019 Capital Projects – Director of Facilities, Diane O’Neil

Mrs. O’Neil presented the 10-year plan, showing the priority for Fiscal Year 2019. There are three projects being requested: 1) a vestibule inside the high school which will provide added Safety and Security (\$450,000); 2) a Central Office Addition, including a one story addition off the back of the building to accommodate three more offices and a conference room (\$550,000); and 3) Playgrounds & Field Improvements (Phase 2) off Backus Lane (\$400,000). She was also pleased to share she had just attended an HDC meeting where several projects were approved, including the Field House roofing change from 3-tab shingles to architectural shingles and the Athletic Storage facility space. Mrs. Murphy asked about the 10 year plan, is it really 10 years and she also asked about the HS Field and Track and Stadium and where we are in the planning stages with this. Mr. Cozort reviewed that we started this Athletic Complex improvement plan over five years ago, but the needs for a new school superseded that plan. Now that NIS is up and running it is prudent to revisit the Athletic fields and he was excited to share the 1st part of the plan is moving forward with moving the baseball fields from the current location to Backus Lane.

Committee discussion and votes to be taken

Vote to Accept the Gift Donation for Maritime Studies from Egan Maritime Institute to Cyrus Peirce Middle School Gift Account, \$20,001.75 Tim Lepore made a motion, seconded by Zona Butler, with none opposed, the motion was approved.

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Vote to Accept the Gift Donation for NCS Welcome Baby/Welcome Family Program, through Community Health Initiative with Nantucket Cottage Hospital, from the Community Foundation for Nantucket, \$10,300.00 Tim Lepore made a motion, seconded by Zona Butler, with none opposed, the motion was approved.

Vote to Approve the November 7, 2017, Meeting Minutes. Tim Lepore made a motion to approve the minutes, Zona Butler seconded, and the motion was approved.

Vote to Approve the Transfers & Invoices

Tim Lepore made a motion to approve the transfers and invoices, Zona Butler seconded, the motion was approved.

Superintendent's Report--W. Michael Cozort

Enrollment

For the month of December, we are up a handful of students as enrollments continue to come in. The Kindergarten classes are back up to six sections and most elementary grades include six sections. We continue to show the new Entries and Withdrawals, with most of the withdrawals a result of some families moving off island. The 10th grade is something to watch, as it has crept over 150 students. Dr. Lepore asked about enrollment at the Vineyard. It was offered that there are approximately 650 students at Martha's Vineyard High School and we seem to be closing the gap in 9-12 grade enrollment.

On the Horizon – Superintendent Cozort re-opened discussion of the opportunity to have a Workshop on December 12th for the MCAS response. The Budget Development will continue with NES, NIS, CPS, NHS, Central and Athletics. Also, NCS will be presented at the next meeting. Mrs. Murphy asked to add a Safety and Security update to the horizon and was hopeful to add a Strategic Plan update. She was also curious about a Science curriculum update. Mr. Cozort agreed, that with the significant changes to Social Studies and History curriculum it would be a good thing to add these to the agenda list.

Subcommittees & Acknowledgements

Sub-Committees:

Miss Natalie Gammons shared Student Council is doing a new fundraiser, selling Whaler athletic slides (like flipflops). She also mentioned that Winter Sports is well under way and December Delight will be this weekend, the major Senior fundraiser.

Melissa Murphy brought up attending December Delight to seek out great Holiday gifts and to eat great food and support the Senior class.

At 6:53pm the School Committee adjourned on a motion made by Tim Lepore and seconded by Zona Butler, and unanimously approved.

Respectfully submitted,

Logan O'Connor, School Committee Clerk